

**Santa Barbara City College
College Planning Council
Tuesday, February 3, 2009
3:00 pm – 4:30 pm
A218C
~ Minutes ~**

PRESENT: A. Serban (Chair), I. Alarcon, L. Auchincloss, P. Bishop, S. Broderick, D. Cooper, S. Ehrlich, J. Friedlander, T. Garey, M. Guillen, J. Meyer, K. Molloy, C. Ramirez, J. Sullivan, C. Avendano

GUESTS: B. Partee, A. Scharper, L. Stark, K. O'Connor, S. Massetti

ABSENT: S. Knotts, Student Trustee

Call to Order

1. Superintendent/President Serban called the meeting to order.
2. Approval of the minutes of the December 9, 2008 and January 27, 2009.

M/S/C [Guillen/Molloy] to approve the minutes of the both December 9, 2008 and January 27, 2009 CPC meetings. S. Broderick abstained from approving the January 27, 2009 because she was not in attendance.

3. Status of institutional self study for re-affirmation of accreditation.
 - a. Superintendent/President Serban informed the Council that the Accreditation Visit will take place October 19 – 22nd. All members of the Council are expected to be available during that time. Regular meetings, such as CPC, and Academic Senate will still proceed during that time. February 5th the third draft of the self-study is due, the accreditation Steering Committee will meet February 20th at 1pm, then March 2nd draft #4 is due with the emphasis on documentation. Campus Diversity Director, Dr. Diane Rodriguez-Kiino will take over some of the responsibility from Sr. Director of Institutional Research Dr. Cooper, making sure that all documents in the self-study are indexed. Superintendent/President Serban acknowledged the fine work of Dr. Cooper who will be leaving the College at the end of February.
4. Superintendent/President Serban announced the welcome reception for Dr. Ofelia Arellano, VP Continuing Education, on Feb 10, 2009 from 3:30pm to 4:30pm at the Wake Center. The Management Group will have a chance to welcome her on the morning of February 10th at the Management Breakfast. Dr. Arellano will be attending the February 17th CPC Meeting.

5. Superintendent/President Serban announced the next President's Chat: Feb 12, 2:30-3:30pm in A211.

Action Items

6. Approval of using additional Measure V funds for the Drama Music remodel to offset the delay in receiving approved state matching funds.

M/S/C [Molloy/Friedlander] to approve the using additional Measure V funds, not to exceed \$13 million, for the Drama Music remodel to offset the delay in receiving approved state matching funds.

Discussion Items

7. Superintendent/President Serban introduced Steve Massetti, from URS, the Program Manager for our Measure V projects.
 - a. Mr. Massetti's responsibility is to oversee all Measure V related projects. This includes the development of project schedules, the insurance that the construction managers, architects, etc. stay on track fiscally as well as completing the projects within the time frame scheduled. Currently Mr. Massetti is coordinating Measure V projects that encompass most of the college's deferred maintenance projects. Steve Massetti gave his background and then talked about the role of the other team members: Project Coordinator, Design Manager, and eventually a Construction Oversight Manager for larger projects, and a Controls and Scheduling Manager, who will be training appropriate college personnel on the Primavera software.
 - b. Program Manager Massetti reviewed the handout of the draft of the preliminary schedule for deferred maintenance projects funded by Measure V. He explained the process used to develop this first schedule, the work currently being done in coordinating with various college departments and answered questions.
 - c. Superintendent/President Serban stressed that we need to have the projects for 2009 set soon and move forward.
8. VP Sullivan presented the proposal to raise parking fees for credit students and create a parking fee for continuing education students, plus explained the motivation behind the change in fees. At SBCC the idea is to incentivize students to buy their parking stickers online in order to decrease the pressure on the cashiers' office and reduce the need for as much coverage in terms of hourly staff. Superintendent/President Serban reminded everyone that we have not increased fees in 10 years. Comparative data from other coastal community colleges show that we are at the lower end of the fees. VP Sullivan consulted with the Student Senate at their January 30 meeting. The Student Senate was in agreement with the proposal and the President of the Student Senate present at the CPC meeting re-affirmed the Student Senate's agreement.
9. The non-credit parking fees were discussed. The revenues will be used for a full time dedicated security person at both Schott and Wake Centers for the hours they are open.

10. Superintendent/President Serban reminded everyone that according to the attached timeline for budget development for 2009-10, we should be starting to develop 2009-10 assumptions for the budget. By law, we have to have an adopted budget approved by the Board on June 25th, regardless of what the State does or doesn't do. For the Fiscal Committee on February 9th we are bringing some preliminary assumptions. We need to continue with the reductions that were made for this year in the general fund, we need to develop a balanced budget and we need to generate some infusion of money that helps the general unrestricted fund. In addition, the schedules for 2009-10 need to be close to the funded enrollment cap, we cannot afford unfunded growth. Discussion on ideas on how to create more revenue continued.
11. Superintendent/President Serban said that all the program reviews are now online and accessible for review. We will begin discussion of program reviews starting on Feb 17, 2009.

M/S/C [SEhrlich/MGuillan] to adjourn the meeting.

Superintendent/President Serban adjourned the meeting.

Next meeting

Tuesday, February 17, 2009 3:00-4:30pm A218C